

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre
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St Austell
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6th September 2019

To all Members of Council

Dear Councillors,

You are hereby summoned to attend a **Cemetery Committee Meeting** to be held in the **Claytawc Centre, Fore St, St Dennis on 19th September 2019, at 7 .00 pm** for the purpose of transacting the following business.

Yours faithfully

Lynn Clarke

Lynn Clarke
Parish Clerk

Members of the public are most welcome to attend all Council meetings.

AGENDA

1. Apologies

To receive and approve apologies

2. Declarations of Interest

- a) To receive disclosures of Pecuniary Interests;*
- b) To receive disclosure of Non- Registerable Pecuniary Interests;*
- c) To disclose the receipt of hospitality or gifts over the value of £10 and*
- d) To receive written requests for dispensations on items to be discussed at the meeting.*

N.B: *If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

3. Public Participation

*Standing Order 3f - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda Standing order 3g – The designated time will be 15 minutes and no longer than 5 minutes per person.
This time may be extended by the discretion of the Chairman.*

- 4. To adopt the minutes for the Cemetery Meeting dated 30th July 2019.**
- 5. Matters arising from the last meeting**
- 6. To agree the updated Cemetery Regulations.**
- 7. To agree the Coffin Carrying disclaimer.**
- 8. To discuss and agree the cost of folding bollards.**
- 9. To agree the purchase of grass seed and additional chippings for the topping up of graves.**
- 10. To review quotations for the refurbishment of the Cemetery Shed.**
- 11. To discuss procedures for unauthorised Memorials.**
- 12. To discuss recent problems within the Cemetery**
- 13. To discuss the extension of the burial ground**
- 14. To agree the Cemetery Finances as at 31st August 2019.**
- 15. Any other matters.**

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw

15. Confidential items to discuss

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.